

Risk Assessment No: <b>COVID19- Unit 3</b>					Task Statement No: COVID-19 – RA003				
Activity: <b>AREA SPECIFIC – TIPPER INDUSTRIAL ESTATE - UNIT 3</b>									
<b>Frequency</b>		1 Improbable 2 Unlikely 3 As Likely as Not 4 Probable 5 Highly Probable							
<b>Health and Safety Consequence</b>		S1 Insignificant (No Effect) S2 Marginal (Minor Injuries) S3 Serious (Major Injuries) S4 Critical (Fatalities) S5 Catastrophic							
<b>Environmental Consequence</b>		E1 Insignificant (No Effect) E2 Marginal (Minor Effect) E3 Serious (Major Effect) E4 Critical (Irreversible) E5 Catastrophic							
<b>Groups effected by the risk</b>		Employee <input checked="" type="checkbox"/> (Working on task and in vicinity) Contractor <input checked="" type="checkbox"/> 3 <sup>rd</sup> Party (i.e. public) <input type="checkbox"/> Other (Please State)							
<b>RISK RATING = CONSEQUENCE X FREQUENCY</b>			<b>(1-5 Insignificant), (6-12 Acceptable), PROCEED</b>			<b>(13-25 Unacceptable). WORK SHALL NOT START</b>			
HAZARD	UNDESIRE D EVENT	CONSEQUENCES	BEFORE CONTROL			CONTROL MEASURE	AFTER CONTROL		
			(C)	(F)	(RR)		(C)	(F)	(RR)
Social Distancing	Area or surface becomes contaminated where multiple employees work	spread of disease as the virus is highly contagious.  Spread of disease-causing lack of sales and production.	4	5	20	Temperature Checks Temperature check is carried out before employees start work to confirm no sign of high temperature or fever.  Review of work areas No employees to be working within 2 meters of each other. Where this is unavoidable e.g. inspection rooms. Time should be kept to a minimum and no greater than 15 mins working together.  Wearing of provided PPE Facemasks and gloves must be worn where social distancing is difficult.  Areas highlighted as 1 person at a time <ul style="list-style-type: none"> <li>Toilets</li> <li>Kitchen</li> </ul> Areas highlighted at 2 persons max <ul style="list-style-type: none"> <li>Boardroom</li> </ul>	3	2	6

<p>Common touchpoints, doors, buttons, handles, vehicle cabs, tools, equipment etc.</p>	<p>Area or surface becomes contaminated where multiple employees work</p>	<p>Spread of disease as the virus is highly contagious.</p> <p>Spread of disease-causing lack of sales and production.</p>	<p>4</p>	<p>5</p>	<p>20</p>	<p>Wearing of provided PPE Facemasks and gloves must be worn where social distancing is difficult.</p> <p>More frequent cleaning procedures should be in place across the site, particularly in communal areas and at touch points including:</p> <ul style="list-style-type: none"> <li>• Taps and washing facilities,</li> <li>• Toilet flush and seats,</li> <li>• Door handles and push plates,</li> <li>• Handrails on staircases and corridors,</li> <li>• Lift and hoist controls,</li> <li>• All areas used for eating must be thoroughly cleaned at the end of each break and shift, including chairs, door handles, vending machines and payment devices,</li> <li>• Telephone equipment,</li> <li>• Keyboards, photocopiers and other office equipment,</li> <li>• Rubbish collection and storage points should be increased and emptied regularly throughout and at the end of each day,</li> <li>• Consult with your waste service provider to clarify the status of different types of waste.</li> </ul> <p>A deep clean may be appropriate before people return to site.</p>	<p>3</p>	<p>2</p>	<p>6</p>
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Training / Inductions in new working methods	Employee unaware of responsibilities	Spread of disease as the virus is highly contagious. Spread of disease-causing lack of sales and production.	4	5	20	Training given via Induction Toolbox talks Presentations etc.  Wearing of provided PPE Facemasks and gloves must be worn where social distancing is difficult.  Clean-down of any equipment that would have been used by other employees prior to beginning commencement of work	3	2	6
Offices	Employee unaware of responsibilities	Spread of virus	4	5	20	No employees to be working within 2 meters of each other. 1 employee only per office.	3	2	6
Staff Room	Impact could be severe as coronavirus could spread throughout operations	Chance of occurrence is possible as the virus is highly contagious	4	5	20	Staggered breaks introduced. Hand sanitiser made available within rest areas. Anti-bacterial products available to wipe down areas regularly. Removal of seating where applicable to ensure social distancing can be maintained. Only one employee allowed within this area at once.	3	2	6

Signed: *L.Tandy*

(Assessor)

Print Name:

Lillie Tandy

Date: 17.06.2020

**To be reviewed 12 months or after an accident or significant change to process or personal**

Signed:

*R. O'Loughlin*

(Reviewer)

Print Name: Richard O'loughlin

Review Date: Jun-2021

I have read and fully understand this Risk Assessment

Name	Role	Date	Signature

**Risk Assessments Control Measures Action Plan**

Control Measure	Date Highlighted	Close out Date	Remarks